



Bonner County

Board of Commissioners

Dan McDonald

Steve Bradshaw

Jeff Connolly

MINUTES FOR THE BONNER COUNTY BOARD OF COMMISSIONERS' MEETING

August 24, 2021 – 9:00 A.M.

Bonner County Administration Building
1500 Hwy 2, Suite 338, Sandpoint, ID

On Tuesday, August 24, 2021 the Bonner County Commissioners met for their regularly scheduled meeting with Commissioners McDonald, Connolly & Bradshaw present. Commissioner McDonald called the meeting to order at 9:00 a.m. The Invocation was presented by Chris Bassett and the Pledge of Allegiance followed.

ADOPT ORDER OF THE AGENDA

Commissioner Connolly made a motion to adopt the order of agenda as presented. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

PUBLIC COMMENT – None

CONSENT AGENDA – Action Item

- 1) Bonner County Commissioners' Minutes for August 17, 2021
- 2) Plats for Approval: Golden Tee Estates 11th Addition File #MLD0101-21, Stratton Homes File #MLD0113-21
- 3) Catering Permit: Ivano's Ristorante

Commissioner Bradshaw made a motion to approve the Consent Agenda as presented. Commissioner Connolly seconded the motion. All in favor. The motion passed.

CLERK – Michael Rosedale

- 1) Action Item: Discussion/Decision Regarding FY21 Claims Batch #24 \$1,405,777.14 & Demands in Batch #24 \$162,785.66; **Totaling \$1,568,562.80**

Claims Batch #24		
General Fund	\$	235,860.47
Road & Bridge	\$	280,912.26
Airport	\$	8,357.51
Elections	\$	10,277.98
Drug Court	\$	197.00
District Court	\$	12,472.43
911 Fund	\$	22,483.11
Health District	\$	64,246.25
Indigent and Charity	\$	1,285.47
Revaluation	\$	1,634.95

Solid Waste	\$	585,454.12
Tort	\$	34,517.34
Weeds	\$	1,759.83
Parks & Recreation	\$	1,827.55
Highway Special	\$	678.50
Justice Fund	\$	83,271.79
Waterways	\$	1,590.82
Grants	\$	58,919.77
Auditors Trust	\$	29.99
Total	\$	1,405,777.14

Claims Batch #24		
Demands	\$	162,785.66

Commissioner Connolly made a motion to approve payment of the FY21 Claims and Demands in Batch #24 Totaling \$1,568,562.80. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

- 2) Action Item: Discussion/Decision Regarding FY21 EMS Claims Batch #24 \$121,041.71 & Demands in Batch #24 \$259.24; **Totaling \$121,300.95**

EMS Claims Batch #24		
Ambulance District	\$	121,041.71

EMS Claims Batch #24		
Demands	\$	259.24

Commissioner Bradshaw made a motion to approve payment of the FY21 EMS Claims & Demands in Batch #24 Totaling \$121,300.95. Commissioner Connolly seconded the motion. All in favor. The motion passed.

SOLID WASTE – Bob Howard

- 1) Action Item: Discussion/Decision Regarding Request to Advertise for Bids, Scrap Metal Removal
Commissioner Connolly made a motion to approve the issuance and advertisement of a Request for Bid to remove the metal piles at the Dickensheet, Idaho Hill and Colburn waste transfer sites. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.
- 2) Action Item: Discussion/Decision Regarding Request to Advertise for Bids, Wood Grinding
Commissioner Bradshaw made a motion to approve the issuance and advertisement of a Request for Bid to grind and remove the wood piles at the Dickensheet, Idaho Hill and Colburn waste transfer sites. Commissioner Connolly seconded the motion. All in favor. The motion passed.
- 3) Action Item: Discussion/Decision Regarding USDA Loan Letter of Intent and Request for Obligation of Funds

Commissioner Connolly made a motion to approve the ratification of the attached Letter of Intent and Request for Obligation of Funds. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

EMERGENCY MANAGEMENT – Bob Howard

- 1) Action Item: Discussion/Decision Regarding Memorandum of Understanding, Cost Share Agreement with Benewah, Kootenai and Shoshone Counties

Commissioner Bradshaw made a motion to approve and sign the MOU between Bonner County and Benewah, Boundary, Kootenai and Shoshone Counties to the independent contractor Welch Resources, LLC. Commissioner Connolly seconded the motion. All in favor. The motion passed.

PLANNING – Milton Ollerton

- 1) Action Item: Discussion/Decision Regarding Surety Agreement, ST0008-21 Camp Bay Road, M3 ID Camp Bay LLC

Commissioner Connolly made a motion to approve the surety agreement with M3 ID Camp Bay LLC in the amount of \$777,000 for the installation of a stormwater management plan for Camp Bay Road and authorize the chair to sign the agreement. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

ROAD & BRIDGE – Jason Topp

- 1) Action Item: Discussion/Decision Regarding Budget Adjustment, Unanticipated Revenue; **Resolution** Commissioner Bradshaw made a motion to approve Resolution #2021 - 67, authorizing the Clerk to open the Road and Bridge FY2021 budget and add unanticipated revenues to the Bonner County Road and Bridges “B” and “C” Budgets as detailed in the Resolution. Commissioner Connolly seconded the motion. All in favor. The motion passed.

- 2) Action Item: Discussion/Decision Regarding Grader Leases, Letters of Intent for FY22 Commissioner Connolly made a motion to approve the three Letters of Intent to Renew the grader Lease Purchase Agreements for Lease No. 1831049, Lease No. 1938024 & Lease No. 2065581 with Columbia Bank and to authorize the Chairman to sign the Agreements administratively. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

- 3) Action Item: Discussion/Decision Regarding Professional Services Agreement, Construction Engineering & Inspection of LHSIP RR Crossing Paving

Commissioner Bradshaw made a motion to approve this Professional Services Agreement #96006 with JUB Engineers, Inc. and authorize the Board to sign. Commissioner Connolly seconded the motion. All in favor. The motion passed.

RECREATION – Pete Hughes

- 1) Action Item: Discussion/Decision Regarding Garfield Bay Campground, County Employee Free Weekend, September 17th-19th

Commissioner Connolly made a motion to approve opening the Garfield Bay Campground from September 17th-19th for free camping for Bonner County Employees. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

ELECTIONS – Clorrisa Koster

- 1) Action Item: Discussion/Decision Regarding Change in Designation of Polling Places for Certain Precincts; **Resolution**

Commissioner Bradshaw made a motion to approve Resolution #2021-68 designating suitable polling places for each precinct for the 2021 election year and beyond/. Commissioner Connolly seconded the motion. All in favor. The motion passed.

PROSECUTOR – Louis Marshall

- 1) Action Item: Discussion/Decision Regarding Budget Adjustment, Reserve Fund to Capital Construction; **Resolution**

Commissioner Connolly made a motion to approve the resolution #2021- 69 attached to this memo opening the budget and transferring \$55,825.40 from Statutory Reserve to Capital Construction. Commissioner Bradshaw

seconded the motion. Roll Call Vote: Commissioner McDonald – Aye, Commissioner Connolly – Aye, Commissioner Bradshaw – Aye. All in favor. The motion passed.

2) Action Item: Discussion/Decision Regarding Publication of Notice of Sole Source Acquisition of Broadband Infrastructure

Commissioner Bradshaw Made a motion to deny. No second.

Commissioner Connolly made a motion to approve Resolution #2021-70 that Bonner County enter into a sole source purchase contract with Northwest Fiber, dba Ziplly Fiber and Kaniksu Internet. Such purchase shall occur only after fourteen (14) calendar days of published notice of intent and with no formal objection received from that published notice. Commissioner McDonald stepped down from the Chair and seconded the motion. All in favor. The motion passed.

RISK MANAGEMENT – Christian Jostlein

1) Action Item: Discussion/Decision Regarding Budget Adjustment, Risk Trust to Workers Compensation Insurance; **Resolution**

Commissioner Connolly made a motion to approve Resolution #2021-71 authorizing the Clerk to transfer \$22,354.30 from Risk Trust 024-6855 to Workers Comp Ins 024-6210 in order to pay the outstanding Workers Compensation Installment Premium. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

BOCC – Jessi Webster

1) Action Item: Discussion/Decision Regarding Lakeland School District #272 L2 Certification Extension Request

Commissioner Bradshaw made a motion to approve Lakeland Joint School District #272 L2 Certification extension request. Commissioner Connolly seconded the motion. All in favor. The motion passed.

At 9:59 a.m. the meeting was recessed.

At 10:08 a.m. the meeting was reconvened.

EXECUTIVE SESSION – Human Resources

1) Executive Session under Idaho Code § 74-206 (1) (A) Hiring with Human Resources
Action Item: Discussion/Decision Regarding Hiring

At 10:08 a.m. Commissioner Connolly made a motion to go into Executive Session under Idaho Code § 74-206 (1) (A) Hiring. Commissioner Bradshaw seconded the motion. Roll Call Vote: Commissioner McDonald – aye. Commissioner Connolly – aye. Commissioner Bradshaw – aye. All in favor. The motion passed.

Commissioner McDonald reconvened the meeting 10:24 a.m.

EXECUTIVE SESSION – Human Resources

1) Executive Session under Idaho Code § 74-206 (1) (B) Personnel with Human Resources
Action Item: Discussion/Decision Regarding Personnel

At ___ a.m. Commissioner Bradshaw made a motion to go into Executive Session under Idaho Code § 74-206 (1) (B) Personnel. Commissioner Connolly seconded the motion. Roll Call Vote: Commissioner McDonald – aye. Commissioner Connolly – aye. Commissioner Bradshaw – aye. All in favor. The motion passed.

NO PERSONNEL EXEC. NEEDED

Commissioner McDonald Adjourned the meeting at 10:24 a.m.

The following is a summary of the Board of County Commissioners
Special Meetings, (including Tax Cancellations, Assistance Meetings/Admin and other) Executive Sessions,
Emergency Meetings and Hearings held during the week of August 17, 2021 – August 23, 2021
Copies of the complete meeting minutes are available upon request.

On Wednesday, August 18, 2021 Assistance was held pursuant to Idaho Code §74-204 (2). No cases.

On Thursday, August 19, 2021 an Executive Session was held pursuant to Idaho Code §74-204 (2) and § 74-206 (1)
(F) Litigation.

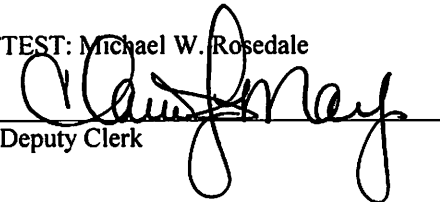
On Thursday, August 19, 2021 an Executive Session was held pursuant to Idaho Code §74-204 (2) and § 74-206 (1)
(A) Hiring.



Dan McDonald, Chairman

08/31/2021

Date

ATTEST: Michael W. Rosedale
By 

Deputy Clerk